

Standardized Data Set (SDS)

CCMH
CENTER FOR
COLLEGIATE
MENTAL HEALTH



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Introduction

The Standardized Data Set (SDS) is a set of standardized data materials used by CCMH counseling centers during routine clinical practice. Originating from the intake materials of more than 50 counseling centers, the first SDS was created with feedback from over 100 counseling centers in 2006 and 2007 along with guidance from the inaugural CCMH Advisory Board. Since its original development, the SDS has been revised many times to improve individual questions/answers and add new sections of assessment/data collection with the goal of balancing the needs of practitioners and researchers. The SDS contains four major components, which include demographic questions, and instruments used to collect information related to treatment provided to students receiving services.

2024 Updates

Client Information Updates (see items and update details in red text in manual)

- Race/Ethnicity (SDS_1095)
- Alcohol (SDS_1019)
- Trauma checklist (SDS_99)
- UCLA Loneliness 3-item scale (SDS_124, SDS_125, SDS_126)

Provider Information Updates (see items and updated details in red text in manual)

- Race/Ethnicity (Provider Information)

Using the SDS

Counseling centers may use as many components of the SDS as needed as part of routine clinical practice.

Customization of the SDS

Each portion of the SDS has varying levels of customization to address the needs of each unique counseling center and levels of customization vary by EMR. The types of customization available for each form is listed in the table below.

CCMH SDS Form	Ability to Reorder Items	Ability to Add New Items	Ability to Deactivate Items
Client Information	varies by EMR	varies by EMR	Yes
Provider Information (obsolete)	--	--	--
Center Information (obsolete)	--	--	--
Institution Information (obsolete)	--	--	--
Clinician Index of Client Concerns	Yes	Yes	--
Critical Incident Form (obsolete)	Yes	Yes	--
Termination Form (obsolete)	Yes	Yes	--
Case Closure Form	Yes	Yes	--
CCMH Appointment Categories	--	--	--
Renewal/New Member Form	--	--	--

The form with the highest level of customizability is the Client Information form. This form allows counseling centers to turn individual standardized questions on and off. Depending on your EMR, you may be able to reorder questions or add your own local questions that are not standardized by CCMH.

Note: If your center contributes data via Titanium, you must use the pre-defined versions of CCMH data forms and only pre-defined CCMH item data will be sent to CCMH. Copies of these forms will break the logic used to contribute data.

Data Contribution with the SDS

Counseling centers that are CCMH members, use Titanium Software, **and** have approval from their institution are able to contribute data collected with the SDS to CCMH for research purposes. Data contribution is not required to use the SDS forms. For more information about data contribution, please contact CCMH.

SDS Availability

The SDS is certified in various EMRs and customization varies by EMR. The SDS is also publicly available on the CCMH website (ccmh.psu.edu). Counseling centers are welcome to design any of their local documents using the CCMH SDS.

Revisions and Updates to the SDS

CCMH revises the SDS on an annual basis. Suggested modifications and feedback from CCMH counseling centers are reviewed by the CCMH Research Team and Advisory Board. Implementation of SDS revisions occurs around July 1st of every year.

Understanding this Document

The following sections of this document outline each component of the SDS in detail, including implementation guidelines, question text, response items and values, deactivated questions, as well as other information. This information is meant to be a reference for those that use the SDS for clinical work and/or research.

Revision History

The Revision History column provides information about how items have changed over time. Deactivated items can be found at the end of each section. Deactivated response answers for questions that are still active are indicated in *grey text* and are marked “obsolete.”

Question Numbering

Each SDS question has a permanent “Unique ID” that is retained even if the question is deactivated within your EMR. The purpose of the Unique ID is to ensure that every question/variable has a permanent and common identifier that does not change over time or by center. *This ID is not intended for question ordering.* The Client Information component of the SDS has mixed alpha numeric Unique IDs combining “SDS_” and the item number (e.g. “SDS_01”). The Counselor Information components have alpha Unique IDs. Like the client SDS, other data forms (CLICC, Case Closure) have mixed alpha numeric Unique IDs combining the form name and item number (e.g. “CLICC_01_01”). During 2007-2015, if an item was numerical, new items received the next available question ID number regardless of their order. Items revised in 2015 forward receive the current unique ID# plus 1000. For example, if the question with Unique ID 3 was revised, Unique ID 3 would be deactivated, and a new question with Unique ID 1003 would be created.

Question Sets

Some SDS questions belong to a question set which means that the items within the set cannot be offered individually. The question sets contain unique logic. If any item in the set is activated, the all other items are automatically activated and may be offered depending on client responses. Question sets may vary by EMR based on form capabilities.

Core Items

Core items are questions that are thought to be of high research/clinical value. CCMH strongly suggests counseling centers activate these questions, although they are not required.

Year Started

This column lists the year in which the item became available in the Standardized Data Set.

Contact Information

All college or university counseling centers may use the SDS for free and without explicit permission. Non-counseling center entities are required to contact CCMH to learn about current distribution/certification policies.

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Client Information

Question Text	Response Answers with Value	Variable name	Revision History	Core Item	Year Started
Please indicate if and when you have had the following experiences:					
Attended counseling for mental health concerns	1 Never 2 Prior to college 3 After starting college 4 Both	SDS_01		*	2007
Taken a prescribed medication for mental health concerns	1 Never 2 Prior to college 3 After starting college 4 Both	SDS_02		*	2007
Been hospitalized for mental health concerns	<i>Answer Set A: How Many Times</i> 1 Never 2 1 time 3 2-3 times 4 4-5 times 5 More than 5 times	SDS_64		*	2012
	<i>Answer Set B: The Last Time</i> 1 Never 2 Within the last 2 weeks 3 Within the last month 4 Within the last year 5 Within the last 1-5 years 6 More than 5 years ago	SDS_65		*	2012
Felt the need to reduce your alcohol or drug use	<i>Answer Set A: How Many Times</i>	SDS_66			2012
	<i>Answer Set B: The Last Time</i>	SDS_67			2012
Others have expressed concern about your alcohol or drug use	<i>Answer Set A: How Many Times</i>	SDS_68			2012
	<i>Answer Set B: The Last Time</i>	SDS_69			2012
Received treatment for alcohol or drug use	<i>Answer Set A: How Many Times</i>	SDS_70		*	2012
	<i>Answer Set B: The Last Time</i>	SDS_71			2012
Purposely injured yourself without suicidal intent (e.g., cutting, hitting, burning, etc.)	<i>Answer Set A: How Many Times</i>	SDS_72		*	2012
	<i>Answer Set B: The Last Time</i>	SDS_73			2012
Seriously considered attempting suicide	<i>Answer Set A: How Many Times</i>	SDS_74		*	2012
	<i>Answer Set B: The Last Time</i>	SDS_75			2012
Made a suicide attempt	<i>Answer Set A: How Many Times</i>	SDS_76		*	2012
	<i>Answer Set B: The Last Time</i>	SDS_77			2012

Considered causing serious physical injury to another person	Answer Set A: How Many Times	SDS_78		*	2012
	Answer Set B: The Last Time	SDS_79			2012
Intentionally caused serious physical injury to another	Answer Set A: How Many Times	SDS_80		*	2012
	Answer Set B: The Last Time	SDS_81			2012
Someone had sexual contact with you without your consent (e.g., you were afraid to stop what was happening, passed out, drugged, drunk, incapacitated, asleep, threatened or physically forced)	Answer Set A: How Many Times	SDS_82		*	2012
	Answer Set B: The Last Time	SDS_83			2012
Experienced harassing, controlling, and/or abusive behavior from another person (e.g., friend, family member, partner, or authority figure)	Answer Set A: How Many Times	SDS_84		*	2012
	Answer Set B: The Last Time	SDS_85			2012
Experienced a traumatic event that caused you to feel intense fear, helplessness, or horror	Answer Set A: How Many Times	SDS_86			2012
	Answer Set B: The Last Time	SDS_87			2012
Please select the traumatic event(s) you have experienced:	<ul style="list-style-type: none"> 1 Childhood physical abuse 2 Childhood sexual abuse 3 Childhood emotional abuse 4 Physical attack (e.g., mugged, beaten up, shot, stabbed, threatened with weapon) 5 Sexual violence (rape or attempted rape, sexually assaulted, stalked, abused by intimate partner, etc.) 25 Sextortion (e.g., threat or experience of having sexual content released) 6 Military combat or war zone experiences 7 Kidnapped or taken hostage 8 Serious accident, fire, or explosion (e.g., an industrial, farm, car, plane, or boating accident) 9 Terrorist attack 24 School/mass shooting 10 Near drowning 11 Diagnosed with life threatening illness 12 Natural disaster (e.g., flood, quake, hurricane, etc.) 13 Imprisonment or Torture 14 Animal attack 15 Obsolete: Other experienced event (please specify below) 16 Obsolete: Witnessed the serious injury or unnatural death of a person due to an accident, war or disaster 17 Obsolete: Unexpectedly witnessed a dead body or body part 18 Obsolete: Other witnessed (please specify below) 19 Obsolete: Learned that one's child or close loved one has a life threatening disease 20 Obsolete: Learned about the violent personal assault, serious accident, or serious injury of a close family member or friend 21 Obsolete: Learned about the sudden unexpected death of a very close family member or friend 	SDS_99		<p>2023: Added response option "School/mass shooting"</p> <p>2024: Added response option "Sextortion (e.g., threat or experience of having sexual content released)"</p>	2012

	22 Obsolete: Other learned about (please specify below)				
	23 Other (please specify)				
Other traumatic event:	Free response	SDS_18			2007
Think back over the last two weeks. How many times have you had four or more drinks in a 2-3 hour period? (*A drink is a bottle of beer, a glass of wine, a wine cooler, a shot glass of liquor, or a mixed drink.)	1 None 2 Once 3 Twice 4 3 to 5 times 5 6 to 9 times 6 10 or more times	SDS_1019	2024: added a new item that removed gendered language and specified timeframe		2024
Think back over the last two weeks. How many times have you used marijuana?	1 None 2 Once 3 Twice 4 3 to 5 times 5 6 to 9 times 6 10 or more times	SDS_1096	Question text modified in 2015: changed "smoked" to "used"		2015
Are you registered with the office for disability services on this campus as having a documented and diagnosed disability?	1 Yes 0 No	SDS_60		*	
If you selected, "Yes" for the previous question, please indicate which category of disability you are registered for (check all that apply):	1 Difficulty hearing 2 Difficulty seeing 3 Difficulty speaking or language impairment 4 Mobility limitation/ orthopedic impairment 5 Traumatic brain injury 6 Specific learning disabilities 7 ADD or ADHD 8 Autism spectrum disorders 9 Cognitive difficulties or intellectual disability 10 Health impairment/ condition, including chronic conditions 11 Psychological or psychiatric condition 12 Other	SDS_1061	New answer format in 2015	*	2015
Other disability:	Free response	SDS_21		*	2007
Please indicate how much you agree with this statement: "I get the emotional help and support I need from my family ."	1 Strongly disagree 2 Somewhat disagree 3 Neutral 4 Somewhat agree 5 Strongly agree	SDS_22			2007
Please indicate how much you agree with this statement: "I get the emotional help and support I need from my social network (e.g., friends & acquaintances)."	1 Strongly disagree 2 Somewhat disagree 3 Neutral 4 Somewhat agree 5 Strongly agree	SDS_23			2007
Client ID	Automatically generated by Titanium during upload of de-identified data.	SDS_24		Auto	2007
Age (in years)	Automatically generated by Titanium during the upload of de-identified data from the date of birth stored in the client record.	SDS_25		Auto	2007

Which of the following best describes your gender identity?	<ul style="list-style-type: none"> 1 Woman 5 Transgender woman 2 Man 6 Transgender man 3 Obsolete: Transgender 7 Non-binary 4 Self-identify (please specify): 	SDS_88	2020: Question text modified, and answers added: Transgender woman, Transgender man, non-binary		2012
Self-identify gender identity	Free response	SDS_89			2012
What sex was assigned to you at birth?	<ul style="list-style-type: none"> 1 Female 2 Male 3 Intersex 	SDS_90	2020: Question text modified		2012
Which of the following best describes your sexual orientation?	<ul style="list-style-type: none"> 7 Asexual 4 Bisexual 3 Gay 1 Obsolete: Heterosexual 1001 Heterosexual or straight 2 Lesbian 8 Pansexual 9 Queer 5 Questioning 6 Self-identify (please specify): 	SDS_91	2020: Question text modified, and answers added: Asexual, Pansexual, Queer		2012
Self-identify sexual orientation	Free response	SDS_92			2012
What is your race/ethnicity?	<p>Check all that apply:</p> <ul style="list-style-type: none"> 1 African American / Black 2 American Indian or Alaska Native 3 Asian American / Asian 4 Hispanic / Latino/a/e 5 Middle Eastern / North African 6 Native Hawaiian or Pacific Islander 7 White 8 Self-identify (please specify): 	SDS_1095		*	2024
Self-identify race/ethnicity	Free Response	SDS_29		*	2007
If you would like to, please further describe your racial, cultural, ethnic, or regional identity:	Free response	SDS_30			2007
What is your country of origin?	<p>Drop Down Menu of all countries:</p> <ul style="list-style-type: none"> 1 Afghanistan 2 Aland Islands 3 Albania 4 Algeria 5 American Samoa 6 Andorra 7 Angola 8 Anguilla 9 Antarctica 10 Antigua and Barbuda 11 Argentina 	SDS_31	<p>2017: Answer #54 modified from "Cote D'ivoirie" to "Cote d' Ivorie"</p> <p>2015: Answer #169 modified from "Palestinian Territory: Occupied" to "Palestinian Territory" #1169</p>	*	2007

- | | | | | | |
|--|----|---------------------------------------|--|--|--|
| | 12 | Armenia | | | |
| | 13 | Aruba | | | |
| | 14 | Australia | | | |
| | 15 | Austria | | | |
| | 16 | Azerbaijan | | | |
| | 17 | Bahamas | | | |
| | 18 | Bahrain | | | |
| | 19 | Bangladesh | | | |
| | 20 | Barbados | | | |
| | 21 | Belarus | | | |
| | 22 | Belgium | | | |
| | 23 | Belize | | | |
| | 24 | Benin | | | |
| | 25 | Bermuda | | | |
| | 26 | Bhutan | | | |
| | 27 | Bolivia | | | |
| | 28 | Bosnia and Herzegovina | | | |
| | 29 | Botswana | | | |
| | 30 | Bouvet Island | | | |
| | 31 | Brazil | | | |
| | 32 | British Indian Ocean Territory | | | |
| | 33 | Brunei Darussalam | | | |
| | 34 | Bulgaria | | | |
| | 35 | Burkina Faso | | | |
| | 36 | Burundi | | | |
| | 37 | Cambodia | | | |
| | 38 | Cameroon | | | |
| | 39 | Canada | | | |
| | 40 | Cape Verde | | | |
| | 41 | Cayman Islands | | | |
| | 42 | Central African Republic | | | |
| | 43 | Chad | | | |
| | 44 | Chile | | | |
| | 45 | China | | | |
| | 46 | Christmas Island | | | |
| | 47 | Cocos (Keeling) Islands | | | |
| | 48 | Colombia | | | |
| | 49 | Comoros | | | |
| | 50 | Congo | | | |
| | 51 | Congo, The Democratic Republic of the | | | |
| | 52 | Cook Islands | | | |
| | 53 | Costa Rica | | | |
| | 54 | Cote d'Ivoire | | | |
| | 55 | Croatia | | | |
| | 56 | Cuba | | | |
| | 57 | Cyprus | | | |
| | 58 | Czech Republic | | | |
| | 59 | Denmark | | | |

- 60 Djibouti
- 61 Dominica
- 62 Dominican Republic
- 63 Ecuador
- 64 Egypt
- 65 El Salvador
- 66 Equatorial Guinea
- 67 Eritrea
- 68 Estonia
- 69 Ethiopia
- 70 Falkland Islands (Malvinas)
- 71 Faroe Islands
- 72 Fiji
- 73 Finland
- 74 France
- 75 French Guiana
- 76 French Polynesia
- 77 French Southern Territories
- 78 Gabon
- 79 Gambia
- 80 Georgia
- 81 Germany
- 82 Ghana
- 83 Gibraltar
- 84 Greece
- 85 Greenland
- 86 Grenada
- 87 Guadeloupe
- 88 Guam
- 89 Guatemala
- 90 Guernsey
- 91 Guinea
- 92 Guinea-bissau
- 93 Guyana
- 94 Haiti
- 95 Heard Island and Mcdonald Islands
- 96 Holy See (Vatican City State)
- 97 Honduras
- 98 Hong Kong
- 99 Hungary
- 100 Iceland
- 101 India
- 102 Indonesia
- 103 Iran, Islamic Republic of
- 104 Iraq
- 105 Ireland
- 106 Isle of Man
- 107 Israel

108	Italy				
109	Jamaica				
110	Japan				
111	Jersey				
112	Jordan				
113	Kazakhstan				
114	Kenya				
115	Kiribati				
116	Korea, Democratic People's Republic of				
117	Korea, Republic of				
118	Kuwait				
119	Kyrgyzstan				
120	Lao People's Democratic Republic				
121	Latvia				
122	Lebanon				
123	Lesotho				
124	Liberia				
125	Libyan Arab Jamahiriya				
126	Liechtenstein				
127	Lithuania				
128	Luxembourg				
129	Macao				
130	Macedonia, The Former Yugoslav Republic of				
131	Madagascar				
132	Malawi				
133	Malaysia				
134	Maldives				
135	Mali				
136	Malta				
137	Marshall Islands				
138	Martinique				
139	Mauritania				
140	Mauritius				
141	Mayotte				
142	Mexico				
143	Micronesia, Federated States of				
144	Moldova, Republic of				
145	Monaco				
146	Mongolia				
147	Montenegro				
148	Montserrat				
149	Morocco				
150	Mozambique				
151	Myanmar				
152	Namibia				
153	Nauru				
154	Nepal				
155	Netherlands				

	156	Netherlands Antilles			
	157	New Caledonia			
	158	New Zealand			
	159	Nicaragua			
	160	Niger			
	161	Nigeria			
	162	Niue			
	163	Norfolk Island			
	164	Northern Mariana Islands			
	165	Norway			
	166	Oman			
	167	Pakistan			
	168	Palau			
	169	Obsolete: Palestinian Territory: Occupied			
	1169	Palestinian Territory			
	170	Panama			
	171	Papua New Guinea			
	172	Paraguay			
	173	Peru			
	174	Philippines			
	175	Pitcairn			
	176	Poland			
	177	Portugal			
	178	Puerto Rico			
	179	Qatar			
	180	Reunion			
	181	Romania			
	182	Russian Federation			
	183	Rwanda			
	184	Saint Helena			
	185	Saint Kitts and Nevis			
	186	Saint Lucia			
	187	Saint Pierre and Miquelon			
	188	Saint Vincent and the Grenadines			
	189	Samoa			
	190	San Marino			
	191	Sao Tome and Principe			
	192	Saudi Arabia			
	193	Senegal			
	194	Serbia			
	195	Seychelles			
	196	Sierra Leone			
	197	Singapore			
	198	Slovakia			
	199	Slovenia			
	200	Solomon Islands			
	201	Somalia			
	202	South Africa			

	203 South Georgia and the South Sandwich Islands				
	204 Spain				
	205 Sri Lanka				
	206 Sudan				
	207 Suriname				
	208 Svalbard and Jan Mayen				
	209 Swaziland				
	210 Sweden				
	211 Switzerland				
	212 Syrian Arab Republic				
	213 Taiwan				
	214 Tajikistan				
	215 Tanzania, United Republic of				
	216 Thailand				
	217 Timor-leste				
	218 Togo				
	219 Tokelau				
	220 Tonga				
	221 Trinidad and Tobago				
	222 Tunisia				
	223 Turkey				
	224 Turkmenistan				
	225 Turks and Caicos Islands				
	226 Tuvalu				
	227 Uganda				
	228 Ukraine				
	229 United Arab Emirates				
	230 United Kingdom				
	231 United States				
	232 United States Minor Outlying Islands				
	233 Uruguay				
	234 Uzbekistan				
	235 Vanuatu				
	236 Venezuela				
	237 Vietnam				
	238 Virgin Islands, British				
	239 Virgin Islands, U.S.				
	240 Wallis and Futuna				
	241 Western Sahara				
	242 Yemen				
	243 Zambia				
	244 Zimbabwe				
Are you an international student?	1 Yes 0 No	SDS_32		*	2007

Relationship status:	<ol style="list-style-type: none"> 1 Single 2 Serious dating or committed relationship 3 Civil union, domestic partnership, or equivalent 4 Married 5 Divorced 6 Separated 7 Widowed 	SDS_33		*	2007
Religious or spiritual preference:	<ol style="list-style-type: none"> 1 Agnostic 2 Atheist 3 Buddhist 4 Catholic 5 Christian 6 Hindu 7 Jewish 8 Muslim 9 No preference 10 Self-identify (please specify): 	SDS_97			2007
Other religious or spiritual preference:	Free response	SDS_35			2007
To what extent does your religious or spiritual preference play an important role in your life?	<ol style="list-style-type: none"> 1 Very important 2 Important 3 Neutral 4 Unimportant 5 Very unimportant 	SDS_36			2007
Current academic status:	<ol style="list-style-type: none"> 1 1st year undergraduate 2 2nd year undergraduate 3 3rd year undergraduate 4 4th year undergraduate 5 5th year or more undergraduate 6 Graduate student 7 Professional degree student 8 Non-student 9 High-school student taking college classes 10 Non-degree student 11 Faculty or staff 12 Other (please specify) 	SDS_1037		*	2022
Other academic status:	Free response	SDS_38		*	2007
Graduate or professional degree program:	<ol style="list-style-type: none"> 1 Post-Baccalaureate 2 Masters 3 Doctoral degree 4 Law 5 Medical 6 Pharmacy 7 Dental 8 Veterinary Medicine 9 Not Applicable 10 Other (please specify) 	SDS_39			2007

Other graduate or professional degree type:	Free Response	SDS_40		2007
What year are you in your graduate/professional program?	1 1 2 2 3 3 4 4 5 5+	SDS_41		2007
Where do you currently live?	1 On-campus 2 Off-campus 3 I do not live in one stable, secure residence 4 Other (please specify)	SDS_1042		2023
Other housing:	Free Response	SDS_43		2007
With whom do you live? (check all that apply)	1 Alone 2 Spouse, partner, or significant other 3 Roommate(s) 4 Children 5 Parent(s) or guardian(s) 6 Other family 7 Other (please specify)	SDS_44		2007
Others living with:	Free Response	SDS_45		2007
Did you transfer from another campus/institution to this school?	1 Yes 0 No	SDS_46		2007
What is your current GPA (0-4 scale)?	Free Response numerical, positive number on 0-4 scale	SDS_1047	2017: GPA broken into 3 separate response formats. Users select one scale format that is consistent to what is in use at their institution. Default = 0-4 scale (#1047)	2017
What is your current GPA (0-5 scale)?	Free Response numerical, positive number on 0-5 scale	SDS_2047		2007
What is your current GPA (0-100 scale)?	Free Response numerical, positive number on 0-100 scale	SDS_3047	2017: GPA broken into 3 separate response formats. Users select one scale format that is consistent to what is in use at their	2017
Please indicate your level of involvement in organized extra-curricular activities (e.g., sports, clubs, student government, etc.):	1 None 2 Occasional participation 3 One regularly attended activity 4 Two regularly attended activities 5 Three or more regularly attended activities	SDS_48		2007 2016

Please estimate the number of hours per week you are actively involved in organized extra-curricular activities (e.g., sports, clubs, student government, etc.):	1 0 2 1-5 3 6-10 4 11-15 5 16-20 6 21-25 7 26-30 8 31-35 9 36-40 10 40+	SDS_1049	institution. Default = 0-4 scale (#1047) Answer format changed from free response to picklist in 2016.		
Do you currently participate in any of the following organized college athletics?: Intramurals, Club, Varsity			2017: Revised question text and answer format. Clients respond Yes/No to Intramurals, Club, and Varsity.		
Intramurals	1 Yes 0 No	SDS_1151	Answer format changed from free response to picklist in 2016.		2017
Club	1 Yes 0 No	SDS_1152	2017: Revised question text and answer format. Clients respond Yes/No to Intramurals, Club, and Varsity.		2017
Varsity	1 Yes 0 No	SDS_1153			2017
Are you a member of ROTC?	1 Yes 0 No	SDS_51			
Have you ever served in any branch of the US military (active duty, veteran, National Guard, or reserves)?	1 Yes 0 No	SDS_98		*	2012
Did your military experiences include any traumatic or highly stressful experiences that continue to bother you?	1 Yes 0 No	SDS_53	2017: "which" changed to "that" in question text.	*	2007
If yes, please describe:	Free response	SDS_54			2007
What is the average number of hours you work per week during the school year (paid employment only)?	1 0 2 1-5 3 6-10 4 11-15 5 16-20 6 21-25 7 26-30 8 31-35 9 36-40 10 40+	SDS_1055	2016: Answer format changed from free response to picklist.		2016

Are you the first generation in your family to attend college?	0	1 Yes No	SDS_56			2007
How would you describe your financial situation right now:		1 Always stressful 2 Often stressful 3 Sometimes stressful 4 Rarely stressful 5 Never stressful	SDS_57			2007
How would you describe your financial situation while growing up:		1 Always stressful 2 Often stressful 3 Sometimes stressful 4 Rarely stressful 5 Never stressful	SDS_58			2007
Which area(s) of your life have been negatively impacted by COVID-19? (check all that apply)		1 Academics 2 Career / employment 3 Discrimination / harassment 4 Financial 5 Food or housing insecurity 6 Grief / loss of someone 7 Health concerns (others) 8 Health concerns (self) 9 Loneliness or isolation 10 Mental health 11 Missed experiences or opportunities 12 Motivation or focus 13 Relationships (significant other, friends, family) 14 Other (please specify)	SDS_100			2020
Other COVID-19 negative impact:		Free response	SDS_101			2020
Are your reasons for seeking services in any way related to the COVID-19 pandemic and related events?		1 Yes 0 No	SDS_102			2020
How many times have you had COVID-19?		1 1 time 2 2-3 times 3 4-5 times 4 More than 5 times 5 I don't think I've had COVID-19	SDS_103			2022
In the past 6 months, have you experienced discrimination or unfair treatment due to any of the following parts of your identity?						2021
Disability		1 Yes 0 No	SDS_111			2021
Gender		1 Yes 0 No	SDS_112			2021

Nationality/Country of Origin	1 Yes 0 No	SDS_113			2021
Race/Ethnicity/Culture	1 Yes 0 No	SDS_114			2021
Religion	1 Yes 0 No	SDS_115			2021
Sexual Orientation	1 Yes 0 No	SDS_116			2021
Are you a member of a social fraternity or sorority?	1 Yes 0 No	SDS_117			2022
Are you unable to pay for or are you having great difficulty paying for any of the following?					2023
Enough food to eat	1 Yes 0 No	SDS_119			2023
Housing/utilities	1 Yes 0 No	SDS_120			2023
Basic transportation needs	1 Yes 0 No	SDS_121			2023
Necessary medical care	1 Yes 0 No	SDS_122			2023
Educational materials (books, technology)	1 Yes 0 No	SDS_123			2023
How often do you feel that you lack companionship?	1 Hardly ever 2 Some of the time 3 Often	SDS_124			2024
How often do you feel left out?	1 Hardly ever 2 Some of the time 3 Often	SDS_125			2024
How often do you feel isolated from others?	1 Hardly ever 2 Some of the time 3 Often	SDS_126			2024

Deactivated Client Information Questions

Question Text	Response Answers with Value	Unique ID	Revision History	Core Item	Year Started
Been hospitalized for mental health concerns	<i>Answer Set C: When</i> 1 Never 2 Prior to college 3 After starting college 4 Both	3	Deactivated in 2012	*	2007
Felt the need to reduce your alcohol or drug use	<i>Answer Set C: When</i>	4	Deactivated in 2012		2007
Others expressed concern about your alcohol or drug use	<i>Answer Set C: When</i>	5	Deactivated in 2012		2007
Received treatment for alcohol or drug use	<i>Answer Set C: When</i>	6	Deactivated in 2012	*	2007
Purposely injured yourself without suicidal intent (e.g., cutting, hitting, burning, hair pulling, etc.)	<i>Answer Set C: When</i>	7	Deactivated in 2012	*	2007
Seriously considered attempting suicide	<i>Answer Set C: When</i>	8	Deactivated in 2012	*	2007
Made a suicide attempt	<i>Answer Set C: When</i>	9	Deactivated in 2012	*	2007
Seriously considered injuring another person	<i>Answer Set C: When</i>	10	Deactivated in 2009 Replacement question #62		2007
Intentionally injured another person	<i>Answer Set C: When</i>	11	Deactivated in 2009 replacement question #63		2007
Had unwanted sexual contact(s) or experience(s)	<i>Answer Set C: When</i>	12	Deactivated in 2012		2007
Experienced harassing, controlling, and/or abusive behavior from another person (e.g., friend, family member, partner, or authority figure)	<i>Answer Set C: When</i>	13	Deactivated in 2012	*	2007
Have you experienced, witnessed, or learned of a traumatic event(s) that involved actual or threatened death or serious injury, or a threat to the physical integrity of yourself or others?	1 Yes 0 No	14	Deactivated in 2009 replacement question: #59		2007
If you selected "Yes" for the previous question, did the traumatic event(s) cause you to feel intense fear, helplessness, or horror?	1 Yes 0 No	15	Deactivated in 2009 Replacement question: #59		2007
If you selected, "Yes" for the previous question, please briefly describe the event(s):	Free Response	16	Deactivated in 2016		2007
Please select the traumatic event(s) you have experienced, witnessed, or learned about	1 Childhood physical abuse 2 Childhood sexual abuse 3 Childhood emotional abuse 4 Physical attack (e.g., mugged, beaten up, shot, stabbed, threatened with weapon) 5 Sexual violence (rape or attempted rape, sexually assaulted, stalked, abused by intimate partner, etc.) 6 Military combat or war zone experiences	17	Deactivated in 2012		2009

	<ul style="list-style-type: none"> 7 Kidnapped or taken hostage 8 Serious accident, fire, or explosion (e.g., an industrial, farm, car, plane, or boating accident) 9 Terrorist attack 10 Near drowning 11 Diagnosed with life threatening illness 12 Natural disaster (e.g., flood, quake, hurricane, etc.) 13 Imprisonment or Torture 14 Animal attack 15 Obsolete: Other experienced event (please specify below) 16 Obsolete: Witnessed the serious injury or unnatural death of a person due to an accident, war or disaster 17 Obsolete: Unexpectedly witnessed a dead body or body part 18 Obsolete: Other witnessed (please specify below) Obsolete: Learned that one's child or close loved one has a life 19 threatening disease Obsolete: Learned about the violent personal assault, serious accident, or 20 serious injury of a close family member or friend Obsolete: Learned about the sudden unexpected death of a very close 21 family member or friend 22 Obsolete: Other learned about (please specify below) 23 Other (please specify) 				
Do you have a diagnosed and documented disability? (check all that apply)	<ul style="list-style-type: none"> 1 Obsolete: No/None 2 Attention Deficit/Hyperactivity Disorders 3 Deaf or hard of hearing 4 Learning Disorder 5 Mobility Impairments 6 Neurological Disorders 7 Physical/health related Disorders 8 Psychological Disorder/Condition 9 Visual Impairments 10 Other (please specify) 	20	Deactivated in 2009. Replacement question: #60 and #61		2007
Date of Birth	DateBox (for DOB)	25	Changed to "Age in Years" in 2009. DOB information exists in "Client Information"		2007
Gender	<ul style="list-style-type: none"> 1 Male 2 Female 3 Transgender 4 Prefer not to answer 	26	Deactivated in 2012	*	2007
Sexual Orientation	<ul style="list-style-type: none"> 1 Heterosexual 2 Gay 3 Lesbian 4 Bisexual 5 Questioning 6 Prefer not to answer 	27	Deactivated in 2012		2007

Race / Ethnicity	<ul style="list-style-type: none"> 1 African-American / Black 2 American Indian or Alaskan Native 3 Arab American 4 Asian American / Asian 5 East Indian 6 Caucasian / White 7 Hispanic / Latino/a 8 Native Hawaiian or Pacific Islander 9 Multi-racial 10 Prefer not to answer 11 Other (please specify) 	28	"Arab American" and "East Indian" deactivated in 2009. Question Deactivated in 2012	*	2007
Religious or spiritual preference:	<ul style="list-style-type: none"> 1 Agnostic 2 Atheist 3 Buddhist 4 Obsolete: Confucian 5 Christian 6 Hindu 7 Jewish 8 Muslim 9 No preference 10 Prefer not to answer 11 Other (please specify) 12 Catholic 	34	Deactivated in 2012		
What is your current GPA?	Free Response numerical, positive number	47	Deactivated in 2017: Replaced with 1047, 2047, and 3047		2007
What is the average number of hours you work per week during the school year (paid employment only)?	Free Response	55	Answer format changed In 2016 from free response to picklist.		2007
Do you participate on an athletic team that competes with other colleges or universities?	<ul style="list-style-type: none"> 1 Yes 0 No 	50	Deactivated in 2017. Replaced with questions 1151, 1152, 1153		2007
If you selected "yes" for the previous question, please Indicate which category of disability you are registered for (check all that apply):	<ul style="list-style-type: none"> 1 Obsolete: No/None 2 Attention Deficit/Hyperactivity Disorders 3 Deaf or Hard of Hearing 4 Learning disorders 5 Mobility Impairments 6 Neurological Disorders 7 Physical/health related Disorders 8 Psychological Disorder/Condition 9 Visual Impairments 10 Other (please specify) 	61	Deactivated in 2015. New answer format in question #1061		2007
Considered seriously injuring another person	Answer Set C: When	62	Deactivated in 2012		2009
Intentionally caused serious injury to another person	Answer Set C: When	63	Deactivated in 2012		2007

Think back over the last two weeks. How many times have you smoked marijuana?	<ol style="list-style-type: none"> 1 None 2 Once 3 Twice 4 3 to 5 times 5 6 to 9 times 6 10 or more times 	96	Deactivated in 2015. Changed to question # 1096		2012
Current academic status:	<ol style="list-style-type: none"> 1 Freshman / first-year 2 Sophomore 3 Junior 4 Senior 5 Graduate / professional degree student 6 Non-student 7 High-school student taking college classes 8 Non-degree student 9 Faculty or staff 10 Other (please specify) 	SDS_37	Deactivated in 2022. Changed to question #1037		2022
What kind of housing do you currently have?	<ol style="list-style-type: none"> 1 On-campus residence hall/apartment 2 On/off campus fraternity/sorority house 3 On/off campus co-operative house 4 Off-campus apartment/house 5 Other (please specify) 	SDS_42	Deactivated in July 2023. Replaced with new housing question/items.		2007
Since puberty, with whom have you had sexual experience(s)?	<ol style="list-style-type: none"> 1 Only with men 2 Mostly with men 3 About the same number of men and women 4 Mostly with women 5 Only with women 6 I have not had sexual experiences 	SDS_93	Deactivated in December 2023.		2012
People are different in their sexual attraction to other people. Which best describes your current feelings? Are you:	<ol style="list-style-type: none"> 1 Only attracted to women 2 Mostly attracted to women 3 Equally attracted to women and men 4 Mostly attracted to men 5 Only attracted to men 6 Not sure 7 I do not experience sexual attraction 	SDS_94	2015: I do not experience sexual attraction (7) is added. Deactivated In December 2023.		2012
What is your race/ethnicity?	<ol style="list-style-type: none"> 1 African American / Black 2 American Indian or Alaskan Native 3 Asian American / Asian 4 Hispanic / Latino/a 5 Native Hawaiian or Pacific Islander 6 Multi-racial 7 White 8 Self-identify (please specify): 	SDS_95	Deactivated in July 2024 and replaced with SDS_1095.	*	2012

Think back over the last two weeks. How many times have you had: five or more drinks* in a row (for males) OR four or more drinks* in a row (for females)? (* A drink is a bottle of beer, a glass of wine, a wine cooler, a shot glass of liquor, or a mixed drink.)	<ul style="list-style-type: none"> 1 None 2 Once 3 Twice 4 3 to 5 times 5 6 to 9 times 6 10 or more times 	SDS_19	Deactivated in July 2024 and replaced with SDS_1019.		2007

Provider Information

Question	Response Answers with Value	Variable Name	Revision History	Core Item	Year Started
Counselor ID	Automatically generated by Vendor Software during upload of de-identified data.	TherID			2007
Date of Birth	Month/day/year: 00/00/0000	Age			2007
Gender	2 Woman 5 Transgender woman 1 Man 3 Obsolete: Transgender 6 Transgender man 7 Non-binary 4 Prefer not to answer	Gender	2020 revision: added Transgender woman, Transgender man, and Non-binary		2007
What is your race/ethnicity?	Check all that apply: 1 African American / Black 2 American Indian or Alaska Native 3 Asian American / Asian 4 Hispanic / Latino/a/e 5 Middle Eastern / North African 6 Native Hawaiian or Pacific Islander 7 White 8 Self-identify (please specify):	Ethnicity		*	2024
Other Race/Ethnicity	Free Response	Ethnicity_Other			2007
What is the highest professional degree that you have completed?	1 B.A. 2 B.S. 3 Nursing (e.g. RN, RNP, PNP) 4 M.S.W. 5 M.A. 6 M.S. 7 M.Ed. 8 Ed.S. 9 Ph.D. 10 Psy.D. 11 Ed.D. 12 D.S.W. 13 D.O. 14 M.D. 15 Other (please specify) 16 M.Psy.	Highest_Degree	2017: Added M.Psy. to answer list		2007

What is the discipline of your highest degree?	<ul style="list-style-type: none"> 1 Clinical Psychology 2 Community Psychology 3 Counseling Psychology 4 Counselor Education 5 Educational Psychology 6 Health Education 7 Higher Education 8 Marriage and Family Therapist 9 Nursing 10 Psychiatry 11 Social Work 12 Other (please specify) 13 Mental Health Counseling/Clinical Mental Health Counseling 	Highest_Degree_Discipline	2017: Added Mental Health Counseling/ Clinical Mental Health Counseling to answer list.		2007
Other discipline highest professional degree:	Free Response	Highest_Degree_Discipline_Other			2007
What year did you receive your highest professional degree?	Year (0000)	Highest_Degree_YearReceived			2007
Are you licensed under the current degree?	<ul style="list-style-type: none"> 1 Yes 2 No 	Highest_Degree_Licensed			2007
In what year were you first licensed as a mental health services provider?	Year (drop down menu)	Year_Licensed			2007
What is your position type?	<ul style="list-style-type: none"> 1 Professional staff member 2 Master's level trainee 3 Doctoral level trainee (not an intern) 4 Pre-doctoral intern 5 Post-doctoral level (non-psychiatric) 6 Psychiatric resident 7 Other (please specify) 	Position			2007
Other position type:	Free Response	Position_Other			2007

Deactivated Provider Information Questions

Question Text	Response Answers with Value	Variable Name	Revision History	Core Item	Year Started
Sexual Orientation:	1 Heterosexual 2 Gay 3 Lesbian 4 Bisexual 5 Questioning 6 Prefer not to answer	SexualOrientation	Deactivated in 2009		2007
How much is your current therapeutic practice guided by each of the following theoretical frameworks? Analytic/Psychodynamic Behavioral Cognitive Humanistic Systems Theory	0 Not at all 1 A little 2 Some 3 Moderate 4 Greatly 5 Very greatly	Int1 Int2 Int3 Int4 Int5	Deactivated in 2015	*	2009
Race/Ethnicity	1 African-American/Black 2 American Indian or Alaskan Native 3 Obsolete: Arab American 4 Asian American/Asian 5 Obsolete: East Indian 6 Obsolete: Caucasian/White 7 Hispanic/Latino/a 8 Native Hawaiian or Pacific Islander 9 Multi-racial 10 Prefer not to answer 11 Other (please specify) 1006 White	Ethnicity	2016 Revision: #7 deactivated and replaced with "white" 2009 revision: #3 and #5 deactivated Deactivated in July 2024.		2007

The CLICC is a check all that apply instrument. It is recommended that the CLICC is implemented after an initial session (intake) with a client. A clinician checks all that apply for the client and then chooses the top most concern for that client. The CLICC can be required for specific note types (intake/initial consultation notes). This form will assist in reporting why students are seeking services at counseling centers as determined by clinicians. Implemented in July 2013.

UniqueID CLICC_01: Please indicate your assessment of the client's primary concerns (check all that apply): For CLICC_01 Selected = 1 Not Selected = NA

1	Anxiety		26	Academic performance	
1101	Generalized	Added in 2017	27	Career	
1102	Social	Added in 2017	28	Attention difficulties	Deactivated in 2017
1103	Panic attack(s)	Added in 2017	1028	Attention/concentration difficulties	Added in 2017
1104	Test taking	Added in 2017	47	Autism Spectrum	Added in 2017
1105	Specific phobia	Added in 2017	48	Learning disorder/disability	Added in 2017
1106	Unspecified/other	Added in 2017	29	Alcohol	
2	Obsessions or compulsions		30	Drugs	
3	Perfectionism		31	Addiction (not drugs, alcohol or gambling)	
4	Stress		32	Self-injurious thoughts or behaviors	
5	Depression		33	Suicidality	
6	Mood instability	Deactivated in 2017	34	Violent thoughts or behaviors towards others	
1006	Mood instability (bipolar symptoms)	Added in 2017	35	Psychotic thoughts or behaviors	
46	Emotion dysregulation		49	Dissociative experiences	Added in 2017
7	Anger management		36	Trauma	
8	Relationship problem (specific)		37	Physical abuse/assault (victim)	
9	Interpersonal functioning		38	Sexual abuse/assault (victim)	
10	Social isolation		39	Harassment/emotional abuse (victim)	
11	Family		40	Stalking (victim)	
12	Grief/loss		41	Financial	
13	Health/medical		42	Legal/judicial/conduct	
14	Eating/body image		43	None	
15	Sleep		44	Other	
16	Sexual concern		<p>UniqueID CLICC_02: Please briefly describe the "other" concern without using identifying information: (Free response)</p> <p>UniqueID CLICC_03: Choose the top concern of those already selected: (list of selected items in CLICC_01)</p>		
17	Pregnancy related				
18	Identity development				
19	Self-esteem/confidence				
20	Adjustment to new environment				
21	Racial, ethnic, or cultural concerns				
22	Sexual orientation				
23	Gender identity				
24	Religion/spirituality				
25	Discrimination				

The Case Closure Form is used to record the reasons for closing clinical cases and tracking important events that occur during treatment. It is recommended that this form is used any time a case is “closed” within a counseling center. This form will assist in the reporting of center-level case closures (e.g., service limit reached, client no-shows) and important occurrences during treatment (e.g., number of hospitalizations). Implemented July 2017.

For CLOSURE_01 and CLOSURE_04: Selected=1 Not Selected=NA

<p>CLOSURE_01 Case Closure Reasons This section is used to record the reason(s) for closing this case. Check all that apply:</p> <p>Academic Status</p> <p>101 End of academic term (semester/quarter) 102 Client is ineligible for services 103 Withdrawal-voluntary 104 Withdrawal-involuntary 105 Graduation of client 106 Transfer to another institution</p> <p>Clinical Factors</p> <p>201 Treatment goals were completed 202 Client/provider mutual agreement 203 Termination against provider recommendation 204 Service limit was reached 205 Referred out for continuation of services 206 Referred out for higher level/specialized care 207 Transferred to a different treatment modality within center 208 Transferred to another provider within center 209 Departure of provider</p> <p>Client Factors</p> <p>302 Declined further services 302 Did not respond to communication(s) 303 Did not return for last scheduled appointment (e.g., no-show, cancellation, etc.) 304 Financial reasons 401 Other case closure reason</p>	<p>CLOSURE_04 Case Events This section is used to record events that occurred at least once, between the first and last appointment. Check all that apply:</p> <p>TBD Provided supportive documentation to campus partner (e.g. letter to professor, disability services)</p> <p>101 Client used a prescribed psychiatric medication</p> <p>102 Self-injurious behavior 103 Suicidal ideation that required a safety plan 104 Suicide attempt</p> <p>105 Thoughts of hurting others that required a safety plan 107 Other event</p> <p>Referral for hospitalization (by anyone including client) for:</p> <p>201 Suicidality 202 Thoughts or behaviors of hurting others 203 Drugs or alcohol 204 Other mental health concern</p> <p>Psychiatric Hospitalization</p> <p>251 Admitted to hospital for mental health concern</p> <p>Death of client:</p> <p>301 Suicide 302 Accident 303 Drugs or alcohol</p> <p>304 Other</p>
<p>CLOSURE_02 Other case closure reason Textbox for Other reason</p>	<p>CLOSURE_05 Other event: Textbox for other event</p>
<p>CLOSURE_03 Choose the top-most reason for closure of those already selected: Drop-down list for top concern</p>	

CCMH Appointment Categories are used to categorize active therapy appointment codes at each counseling center. Appointment codes are matched with CCMH Appointment Categories. Appointment Categories are used for the CCAPS Treatment Response Curve as well as for research at CCMH. Below is a list of CCMH Appointment Categories and their definitions. Implemented in XXXX.

CCMH Appointment Category	Definition
1 Brief Screening or Walk-in:	Typically briefer appointments intended as a quick screen for risk/needs such as a triage (phone or in person), brief walk-in, consultation, etc. This should NOT be used for any form of full evaluation/intake.
2 Initial clinical evaluation:	For the purpose of detailed information gathering, differential diagnosis, and treatment/disposition planning for a new client. This is typically called an "Intake" but may also be a "Crisis Intake" or simply "first appointment" for a new client. (Use #6 for Psychiatric Evaluations.)
3 Individual psychotherapy/counseling:	For ongoing personal counseling or individual psychotherapy. This includes crises for established clients regardless of provider and appointments that include a non-registered client (e.g., parent, roommate, etc.).
4 Specialized individual treatment:	For specified types of treatment such as BASICS, D&A, Career, clinician-assisted bio-feedback, etc.
5 Specialized treatment without a therapist:	For services that are provided to a client without the therapist present such as bio-feedback, light-box, or self-guided relaxation modalities.
6 Psychiatric evaluation:	For the initial appointment with a prescriber for medication. This will usually involve a detailed history and diagnosis.
7 Psychiatric follow-up:	For established psychiatric clients for the purpose of reviewing symptoms, medications, side-effects, and renewing or adjusting medications.
8 Case management:	For case-management functions such as assistance with health insurance, finding providers in the community, etc. (For use when in direct contact with a client in person or on the phone.)
9 Psychological Testing or Assessment:	For intelligence, projective, personality, neuropsychological, or learning disability assessment activities when the client is present.
10 Other individual:	Any other appointment with one client present that is not described above.
11 Other individual (client not present):	For use in the rare case that an Individual appointment type is used when the client is not present. In the future, if you have appointment types like this, please convert them to "Other" Appointment Type with a corresponding note. Consult Titanium for support.
12 Couple's therapy:	For couple's therapy. Typically coded as group appointment in Titanium.
13 Group – psychotherapy:	For traditional psychotherapy groups (e.g., process, counseling, or supportive) as differentiated from a workshop or clinic.
14 Group – workshop:	For one-time groups with clients such as a drop in stress management group.
15 Group – clinic:	For time limited, structured, psycho-educational group with a defined set of content to be covered.
16 Other group:	For non-couple's/non-therapy group interaction involving more than 1 client such as roommates, family, etc.
17 Other group (client not present):	For the rare case of a group appointment in which the clients are intentionally not present (e.g., appointment is used for reminder purpose only)
18 Medical:	Non-counseling/psychological/psychiatry appointments with a medical professional

Appointment Modes

CCMH Appointment Modes are used to categorize the mode in which an appointment is delivered. Implemented in 2020.

CCMH Appointment Mode Category	Definition
0 <not set>	A mode of treatment was not selected for the appointment
1 In person	The appointment was conducted in-person
2 Audio	The appointment was conducted via a telephone call, or audio only platform
3 Video	The appointment was conducted via zoom or another video platform
4 Text	The appointment was conducted via written communication

OBSOLETE: Center Information

Obsoleted entirely March 30, 2021.

Question	Response Answers with Value	Variable Name	Revision History	Core Item	Year Implemented
Center ID	Auto-generated by EMR software				
Does your counseling center have a currently accredited APA pre-doctoral training program (American Psychological Association)?	1 Yes 2 No	APA_Accredited_Training	Deactivated 2021		2007
Is your counseling center currently accredited by IACS (International Association of Counseling Services?)	1 Yes 2 No	IACS_Accredited	Deactivated 2021		2007
Which services are integrated with your counseling center? (check all that apply)	Selected =1 Not selected = 0 Career Services Disability Services Drug & Alcohol Treatment Program Employee Assistance Program Learning Services Health Services Testing Services (e.g., standardized testing) Other (please specify)	Services_Career Services_Disability Services_Drug_Alcohol Services_EAP Services_Learning Services_Health Services_Testing Services_Other	Deactivated 2021		2007
Other integrated service:	Free response	Services_Other_Description	Deactivated 2021		2007
What psychiatric services are provided by your center? (do not include psychiatric services through health services unless you are integrated)	1 None 2 Part time, in house 3 Full time, in house 4 Part time, off campus consultant 5 Other (please specify)	Psychiatric_Services	Deactivated 2021		2007
Other psychiatric service:	Free response	Psychiatric_Services_Other_Description	Deactivated 2021		2007
Does your center have an annual individual psychotherapy session limit?	1 Yes 2 No	Session_Limit	Deactivated 2021		2007
If you answered "yes" to session limit, please enter your annual individual psychotherapy session limit:	2-digit numeric response	Session_Limit_Amount	Deactivated 2021		2007
Check each service for which you charge a standard fee. (don't check services that are initially free- e.g. first 8 sessions)	Selected =1 Not selected = 0 Intake Individual counseling Group counseling Psychiatric Evaluation (initial meeting) Psychiatric Follow-up (ongoing client) Formal Assessment: Psychological	ChargeFor_Intake ChargeFor_Individual ChargeFor_Group ChargeFor_PsychiatricEvaluation ChargeFor_PsychiatricFollowup ChargeFor_AssessmentPsychological	Deactivated 2021		2007

	Formal Assessment: Career Formal Assessment: Disability Other (please specify)	ChargeFor_AssessmentCareer ChargeFor_AssessmentDisability ChargeFor_Other			
Other standard fee:	Free response	ChargeFor_Other_Description	Deactivated 2021		2007
Which of the following best describes your use of the CCAPS (34 or 62)	0 We don't use the CCAPS 1 Intake only 2 Intake and termination only 3 At every session 4 At every ___ session 5 Other (please describe):	CcapsFrequency	Deactivated 2021		2015
At every ___ session	Numerical Response	CcapsFrequencyX	Deactivated 2021		
Other	Free Response	CcapsFrequencyOther	Deactivated 2021		

OBSOLETE: Institution Information

Obsoleted entirely March 30, 2021.

Question	Response Answers with Value	Variable Name	Revision History	Core Item	Year Started
Institution name	Name of University/College	Institution_Name	Deactivated 2021		2007
Enrollment	Free response (numerical)	EnrollmentCount	Deactivated 2021		2007
Please select the grading scale your institution uses for GPA:	1 0-4 2 1-5 3 0-100 4 Other (please specify)	Grading_Scale	Deactivated 2021		2007
Other GPA:	Free response	Grading_Scale_Other_Description	Deactivated 2021		2007
What is the 5-digit zip-code of your institution?	5 digit	ZipCode	Deactivated 2021		2007
What state is your institution located in?	Drop down list of states 1 Alabama 2 Alaska 3 American Samoa 4 Arizona 5 Arkansas 6 California 7 Colorado 8 Connecticut 9 Delaware 10 District of Columbia	State	Deactivated 2021		2007

- | | | | | | |
|--|-----------------------------------|--|--|--|--|
| | 11 Federated States of Micronesia | | | | |
| | 12 Florida | | | | |
| | 13 Georgia | | | | |
| | 14 Guam | | | | |
| | 15 Hawaii | | | | |
| | 16 Idaho | | | | |
| | 17 Illinois | | | | |
| | 18 Indiana | | | | |
| | 19 Iowa | | | | |
| | 20 Kansas | | | | |
| | 21 Kentucky | | | | |
| | 22 Louisiana | | | | |
| | 23 Maine | | | | |
| | 24 Marshall Islands | | | | |
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| | 31 Montana | | | | |
| | 32 Nebraska | | | | |
| | 33 Nevada | | | | |
| | 34 New Hampshire | | | | |
| | 35 New Jersey | | | | |
| | 36 New Mexico | | | | |
| | 37 New York | | | | |
| | 38 North Carolina | | | | |
| | 39 North Dakota | | | | |
| | 40 Northern Mariana Islands | | | | |
| | 41 Ohio | | | | |
| | 42 Oklahoma | | | | |
| | 43 Oregon | | | | |
| | 44 Palau | | | | |
| | 45 Pennsylvania | | | | |
| | 46 Puerto Rico | | | | |
| | 47 Rhode Island | | | | |
| | 48 South Carolina | | | | |
| | 49 South Dakota | | | | |
| | 50 Tennessee | | | | |
| | 51 Texas | | | | |
| | 52 Utah | | | | |
| | 53 Vermont | | | | |
| | 54 Virgin Islands | | | | |
| | 55 Virginia | | | | |
| | 56 Washington | | | | |
| | 57 West Virginia | | | | |
| | 58 Wisconsin | | | | |

	59 Wyoming 60 Alberta, Canada 61 British Columbia, Canada 62 Manitoba, Canada 63 New Brunswick, Canada 64 Newfoundland and Labrador, Canada 65 Northwest Territories, Canada 66 Nova Scotia, Canada 67 Nunavut, Canada 68 Ontario, Canada 69 Prince Edward Island, Canada 70 Quebec, Canada 71 Saskatchewan, Canada 72 Yukon, Canada				
Is your institution private, public, or combined?	1 Private 2 Public 3 Combined	Public_Private	Deactivated 2021		2007
Please indicate which athletic division your institution currently belongs to:	1 None 2 Division I 3 Division II 4 Division III	Athletic_Division	Deactivated 2021		2007

OBSOLETE: Critical Incident Form (CIF)

The CIF is a check all that apply instrument. It is recommended that the CIF is implemented after each individual clinical contact with a client, even if a critical incident does not occur. If a critical incident does not occur a clinician would simply check “none” on the checklist. The CIF can be required with specific note types (progress notes).
Implemented July 2012. Obsoleted July 2017.

For CIF_01 Selected=1 Not Selected=0

UniqueID CIF_01: Please select which critical incident(s) occurred for this client (check all that apply):

- 1 Suicidal ideation that required intervention or plan
- 2 Suicide attempt (prior to treatment)
- 3 Suicide attempt (during treatment)
- 4 Homicidal ideation that required intervention or plan
- 5 Psychotic symptoms
- 6 Psychiatric hospitalization for threat-to-self
- 7 Psychiatric hospitalization for threat-to-others
- 8 Psychiatric hospitalization for other mental health concern
- 9 Medical hospitalization – drugs and alcohol
- 10 Medical hospitalization – other
- 11 Withdrawal from school for psychological reasons
- 12 Withdrawal from school – other
- 13 Death of client – suicide
- 14 Death of client – drugs or alcohol
- 15 Death of client – other
- 16 Other:
- 17 None

UniqueID CIF_02: Please briefly describe the “other” incident without using identifying information: (Free Response)

The Termination Form consists of several different answer formats. It is recommended that the Termination Form is used when a client completes a course of treatment, or whenever a termination note is written. The Termination Form can be required for specific note types (termination notes). Implemented July 2015. Obsolete July 2017

UniqueID 1: Selected =1 Not Selected = 0

UniqueID 1: Which of the following characteristics best describe this termination? (Check all that apply):

- 1 Treatment goals completed
- 2 Client/provider mutual agreement
- 3 Obsolete: Client drop out (e.g., no-show, cancellation, no response, etc.)
- 1003 Client did not return (e.g., no-show, cancellation, no response, etc.)
- 4 Termination against provider recommendation
- 5 End of academic term (semester/quarter)
- 6 Graduation of client
- 7 Voluntary withdrawal from institution
- 8 Involuntary withdrawal from institution
- 9 Service limit(s) were reached in center
- 10 Ineligible for services in center
- 11 Financial reasons
- 12 Transferred to another provider within center
- 13 Transferred to different treatment modality within center
- 14 Departure of provider
- 15 Referred out for continuation of services
- 16 Referred out to a higher level/specialized care
- 17 Other (please describe):

Obsolete in 2016

UniqueID 2: Other (Free Response)

UniqueID 3: Please select, or specify, up to three (3) Primary treatment concerns and then rate the client's change on each concern:

UniqueID 4	Concern 1) Choose:	UniqueID 5: OR Specify:	UniqueID 6	Change in #1:
UniqueID 7	Concern 2) Choose:	UniqueID 8: OR Specify:	UniqueID 9	Change in #2:
UniqueID 10	Concern 3) Choose:	UniqueID 11: OR Specify:	UniqueID 12	Change in #3:

UniqueIDs 4,7 & 10 (SDS_CLICC_Concerns) Response Options: See CLICC Form

UniqueIDs 5,8 & 11 Response Options: Free Response

UniqueIDs 6,9 & 12 Change Rating Scale Response Options (Termination_Reason_Scale):

- 1 Significant deterioration
- 2 Moderate deterioration
- 3 Mild deterioration
- 4 No Change
- 5 Mild improvement
- 6 Moderate improvement
- 7 Significant improvement

UniqueID 13: Did your client take a prescribed psychotropic medication during treatment? (Termination Medication)

- 1 Yes
- 2 No
- 3 Unknown

Member Registration/Renewal Questions

These center/institution level questions are required by all members upon membership registration/annual renewal.

Question	Response Answers	Revision History	Year Started
Institution Type (check all that apply)	2-year College/University 4-year College/University Community College Creative Focus Health Professional School Historically Black College/University (HBCU) Religious-Affiliated School STEM Institution Tribal Other (write in)		2021
Public or Private?	Public Private Combined		2021
Athletic Division	Division I Division II Division III None		2021
Institution Enrollment (total headcount based on official enrollment reported in the Fall of the past year)	Numerical write in		2021
Does your center have session limits for individual counseling?	Yes, (numerical write in) No		2021
Is your counseling center currently accredited by IACS (International Accreditation of Counseling Services)?	Yes No		2021
Does your counseling center have an APA accredited doctoral internship program?	Yes No		2021
Which of the following describes your use of the CCAPS (34 or 62)?	At every session At intake only At intake, then less than every session on a set schedule (e.g., every 3rd or 4th session) At intake, then as needed We don't use the CCAPS 34/62 Other (write in)	Options updated in 2022	2021